

IBERIA MIDDLE SCHOOL

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SCHOOL VISION

Each student will develop intellectually, emotionally, socially, and physically, within an equal and safe environment.

SCHOOL MISSION

Preparing each student for a lifetime of learning

DRESS CODE

This Student Dress Code Policy shall apply to all students in grades pre-kindergarten through 12th grade.

UNIFORMS

SHIRTS

- White, navy, dark hunter green in color – polo or “golf” style
- The shirt must have only 2 or 3 buttons and a collar.
- School issued polo shirts or t-shirts may be worn on spirit days.
- Shirts must be tucked in at all times, unless permission granted by an administrator
- No brand name emblems on shirts
- Undershirts, including turtle necks, may be worn under all uniform shirts. They must be free of all emblems and writings and be white, navy, hunter green, black, or grey.

PANTS

- Khaki or navy in color (Denim-blue jean material—i.e. jeans—not allowed)
- Pants may have pleats or straight fronts.
- No elastic waist/ankle pants allowed (no joggers)
- Skinny or tight-fitting pants are not allowed.
- No rivets – no pockets sewn on outside or on lower legs
- Pocket “flaps” over inside seat pockets are allowed
- No holes, fraying, no slits on cuffs
- Bell bottoms must not exceed 22” in circumference
- Waistbands must cover the top of the hip bone crest
- Brand name or emblems shall not exceed 1”x2” in size.

SKIRTS, WALKING SHORT, SHORTS, SKORTS, CAPRIS

- Khaki or navy in color
- Hemlines will not exceed 5” from the floor while kneeling

SHOES – SOCKS

- Shoes must have complete front and a back which covers the heel of the foot.
- Athletic/tennis shoes are highly recommended.
- Other examples of acceptable shoes are loafers, Top-Siders, and Mary Janes with a strap.
- The following shoes are **not** allowed-- flip-flops, thongs, sandals, crocs, boots, ballet shoes, and slippers.
- Shoes with laces or Velcro must be kept tied or fastened.
- Shoes with roller blades, lights, or extraordinary features are not allowed.
- Socks – solid in color (white, navy, khaki, brown, black), must cover the ankle and be visible with any type of shoe.
- Pom-poms or emblems on socks are not allowed.
- Tights that match the uniform may be worn without socks.

BELTS

- Must be of single solid color – (black, brown, navy, khaki, white) and worn with pants that have belt loops.
- Decorative metal studs on belts are not allowed.
- Large oversized belt buckles are not allowed. The dimensions of the belt buckle must not exceed one and one half (1 ½) inches in length and width

OUTERWEAR

- Navy, black, or grey solid color sweatshirts or sweater pullovers free of brand names and logos may be worn. Denim (blue jean) jackets are not allowed.
- School issued items (jackets, sweaters, and sweatshirts) may be worn. (Must be approved by the school administration)
- Non-uniform outerwear garments, if worn to school, may not be worn inside the building.
- Hoods on outerwear garments and sweatshirts are allowed only for outdoors.

HEADWEAR

- Articles such as hats, caps, scarves, sunglasses, and other headgear are not to be worn on the school campus.
- Sweat bands, “do-rags”, bandanas, hair wraps, sleep caps, etc. are not allowed.

JEWELRY

- Excessive or extremely expensive items of jewelry shall not be worn
- Body piercings should be limited to the ears. Due to safety concerns as well as the disruption to the educational process, objects used to adorn piercings on the face, -i.e.-eyebrows, eyelids, nose, lips, cheeks, tongue, along with any other visible region of the body are prohibited.
- Large dangling and hoop earrings **are not** allowed. Gauges are not allowed.
- Stud earrings worn by students are limited to the earlobe.
- Only school ID’s shall be worn on the outside of the school shirts.

HAIR

- Clean and groomed so that vision is not obstructed
- Excessively teased or distracting hair color (red, orange, blue, etc), and/or styles are not allowed
- Letters or designs shaved or woven into the head or eyebrows are not allowed
- Other extreme hair styles (i.e. Mohawk, partially shaved head) are not allowed
- No curlers, rollers, or feathers.
- Highlights are permissible, but must be a natural color (see above). Two-tone hair is not allowed.
- Hair style must be modest.

FACIAL HAIR

- High school students are permitted to have neat, clean, and trimmed mustaches.
- Beards, goatees, etc., are not allowed
- Side burns cannot extend below the earlobe.

ID

- All IMS students must purchase and wear a school issued ID.
- The ID must be worn on the chest over the uniform shirt or approved outerwear.
- The ID must be free of markings and stickers.
- Student pictures must be visible.
- Any student who defaces his/her ID will be required to replace the ID at his/her own expense.
- If a student forgets his /her ID, he/she must purchase a temporary for \$1.00 in the morning before school in the library.

ADDITIONAL INFORMATION

- Oversized or excessively “baggy” clothing is not allowed.
- Tattoos must not be visible with the school uniform.
- Sunglasses, hats, caps, scarves, or any other type of head-gear cannot be worn in any of the buildings or buses at any time.
- Wearing of uniform in any manner which does not comply with the Student Dress Code policy is a violation. School administrators may take appropriate steps to insure the uniform is worn properly.
- Students who transfer into Iberia Parish will be allowed two (2) weeks to purchase uniforms and comply with the policy.
- On special “dress up” days which are approved by the Principal, the students will have the option of “dressing up” or wearing the uniform.
- Spirit Day shirts may be worn with approved pants, skirts, shorts, skorts, or capris on designated days determined by the principal.
- Days in which blue jeans are to be worn are to be limited and must be cleared with the Superintendent or his designee on every occasion.

DISCIPLINE GUIDELINES FOR NON-COMPLIANCE OF SCHOOL UNIFORMS

Students who violate the Student Dress Code Policy will be subject to the following consequences:

First Violation

Students will receive a violation sticker to wear all day and have lunch detention on the day of the uniform infraction.

Second Violation

Students will receive a violation sticker to wear all day and have lunch detention on the day of the uniform infraction.

Third Violation

Upon the third uniform infraction, the Administration reserves the right to refer students to Afterschool Detention or the Adjustment Center depending on the severity of the infraction.

Continuous Violation

Continuous violation will result in the student being referred to the Alternative Program.

Final Statement

In all questions regarding dress and grooming, the administration has the authority to decide whether a student’s appearance is disruptive to the learning process, or so offensive or suggestive as to distract other students. Such appearances will not be allowed. Any student who repeatedly has to be warned of violating the dress code will be subject to disciplinary action as noted above.



HOMWORK WEBSITE

IMS has a **HOMWORK WEBSITE** to help keep parents informed about assignments and tests scheduled for your child. To access the website, all you need to do is go to www.marlinhw.com and click on your child's team.



ONLINE RESOURCES

7A AMERICAN HISTORY

Website: <http://my.hrw.com/>

User ID: survivor1

Password: v9n8a

8TH GRADE LOUISIANA HISTORY

Website: www.mystatehistory.com

Password: La13hist

7B AMERICAN HISTORY

Website: <http://my.hrw.com/>

User ID: Marlins2

Password: b2w7

8th SCIENCE

Website: www.myscienceonline.com

KHAN ACADEMY

Website: www.khanacademy.org

Tutoring help online

FREE ONLINE HOMEWORK HELP

Website: www.homeworkla.org

PERSONAL ITEMS

- Personal items listed, such as, but not limited to, **ARE NOT** allowed on campus: Cell phones, I-Pods, MP3 Players, Cameras, Radios, Cassette Players, CD Players, Palm Pilots, Electronic Games, Laser Pointers---
- These items will be confiscated and will not be returned for 24 hours from the day it was taken. These items will only be returned to a Parent/Legal Guardian of the student from whom the device was confiscated. The Parent/Legal Guardian must come to school and sign a release form.
- Repeat offenders will have items held until the end of the school year, as per Iberia Parish School Board Policy.
- Chewing gum on campus is prohibited. Students will be asked to throw it out. Gum will be confiscated if found on campus.
- Students should not bring large sums of cash on campus. Administration will not investigate stolen or lost money.

CONSEQUENCES FOR POSSESSION OF ELECTRONICS ON CAMPUS:

1ST OFFENSE:

- Device will be confiscated
- Parent notified
- Parent signs for device and consequence notification sheet
- Device is returned to parent (after 24 hours)-if taken on a Friday, the device is held until Monday.

2ND OFFENSE:

- Device confiscated
- Parent notified
- Student attends adjustment center for 2 days. Campuses without adjustment Center-Student will attend 2 days detention or other school based disciplinary action.
- Device retained until the end of school year. Device will be returned by administration beginning the last week of school.

3RD OFFENSE:

- Device confiscated
- Parent notified
- Student is suspended for 3 days
- Device retained until the end of the school year. Device will be returned by administration beginning the last week of school

4TH OFFENSE:

- Device confiscated
- Parent notified
- Student is suspended for 5 days. Pending an expulsion hearing.
- Device retained until the end of school year. Device returned by administration beginning the last week of school

Refusal to relinquish device constitutes willful disobedience and will be handled accordingly. The school is not responsible for confiscated items if not picked up by a parent within 10 days of the last day of school. The school will not be responsible for lost or stolen devices left on campus after this date.

Administration will not search school bags if a student has a prohibited personal item stolen from his/her possession while at school. Do not bring valuable items to school.

STUDENT RESPONSIBILITY

A student must accept full responsibility for his/her actions and will be accountable for not meeting Iberia Middle School's expectations.

Students that are placed in the adjustment center and/or suspended from the school will **NOT** be allowed to participate in **ANY** extra-curricular activities for the nine weeks period.

Also, if a student owes **ANY MONEY** to the office, library, or cafeteria, such as a temporary ID, overdue library book or fines, or lunch money, etc., he/she will be denied participation in any extra-curricular activity for as long as the fine is owed.

ZERO TOLERANCE

VIOLENCE IS NOT an acceptable way to solve problems at Iberia Middle School. Students that actively take part in any type of violent activities, such as fighting, bullying, extortion, loud and abusive profanity, etc., may have charges filed against them for disturbing the peace, disorderly conduct or assault along with a suspension. The administration will make the decision of when legal charges will be filed. Students involved in instigating violence between other students may receive the same consequences as those involved in the violence.



TEXTBOOKS

- Textbooks will be issued to student by their teachers in each subject area as they report to class.
- Students are not to leave books and materials in a classroom because the rooms are used by a different group of students each period.
- We also advise students not to leave their books on the ground, in the hallways, or the lunchroom because each student is responsible for his/her own books.

LOST, DAMAGED OR STOLEN BOOKS: Students must pay for any textbook that is lost, stolen or damaged. Iberia Parish School Board Policy is that until all debts are cleared, the student's grades and transcript will not be forwarded and the student will not be re-enrolled the next school term.

STUDENT FEES

Students are required to pay for the following fees at orientation:

ID Card	\$ 8.00
School Planner	\$10.00
PE Uniform	<u>\$17.00 (\$ 10.00 Shorts, \$ 7.00 Shirt)</u>
TOTAL FEES	\$35.00

Rental/Replacement Fees

Temporary ID	\$ 1.00
Replacement ID	\$ 8.00
Replacement Lanyard	\$ 2.00
Replacement Planner	\$10.00
Replacement M I E	\$ 1.00

Payment for fees, field trips, and office/library debts must be cash only.

BOOK LOCKERS

- Book lockers are issued at no cost.
- Each student is given the combination for the lock assigned to their locker. A student should **NEVER** give their combination out to another student.
- **THE SCHOOL WILL NOT BE RESPONSIBLE FOR ITEMS MISSING FROM A STUDENT'S LOCKER. THIS INCLUDES TEXTBOOKS,** but every effort will be made to recover them.
- Students will be held responsible for any damage or defacing of lockers.

LIBRARY POLICIES AND FINES



The library will be open during the school day. School ID cards are required to checkout a book.

STUDENTS WILL BE RESPONSIBLE FOR ANY BOOKS CHECKED OUT WITH THEIR ID.

1. Library books are checked out for a 3 week period. Should the student desire to keep the book for longer, the student should bring the book to the librarian prior to the due date to have the book renewed.
2. Fines are \$.10 per day per book or materials that are overdue.
3. If a book or materials are lost, the student is held responsible to pay for the lost book or materials.

RULES AND ATTENDANCE REGULATIONS FOR STUDENTS

ABSENTEES

1. In order for a student to receive an “**excused absence**”, the student or parent must provide a doctor’s excuse or legal document stating the cause of the absence. The doctor’s excuse or legal document must be **given to the office staff** upon returning from the absence. The excuse or document must be an original. **WE DO NOT ACCEPT COPIES OR FAXED EXCUSES.**
2. Students will have **3 days from the day they return from an absence to turn in a doctor excuse.**
3. Parent notes will be considered on an individual basis by administration to determine if the absence is excused.
4. All other absences will be “**unexcused**”.
5. Out of school suspensions are unexcused.
6. If a student is suspended, it is the student’s responsibility to complete **all** assignments if he wishes to keep up with all class work.
7. When a student knows he/she will be out for more than a day and wants to receive the work he/she has missed, **a request for the work must be called in by 10:00 a.m.**
8. The teachers will prepare the work, **which will not be ready for pick up until 2:00 p.m**

TARDIES & CHECK-INS

1. **Students must be on campus by 7:15 a.m. Students arriving late must be signed in and receive a check in slip from the office.**
2. Three tardies to school in one nine week period will result in a parent conference with an administrator. The 4th tardy will result in the student going to the Adjustment Center for the day.

CHECKING-OUT PROCEDURE

1. If a student feels a need to check out, they must ask the teacher for a **Parent Contact** slip. The slip must be completed with a **parent name and phone number**. The teacher will then initial and have a student bring the completed slip to the office. The office staff will then attempt to contact the parent or guardian.
2. **Students can only be checked out by a parent, legal guardian, or person listed on the student “emergency card”. ID is required and the parent must give verbal consent for the child to be checked out; even though they are listed on the “emergency card”. The persons listed on the card are for emergencies ONLY.**
3. Once the office contacts the parent, we ask that the parent consider bringing medication for said illness and checking on the condition of the student rather than coming to check out the student. The student will remain in the classroom until called to come take medication or to be checked out.
4. Checkouts will be regarded as “**unexcused**” unless a doctor’s excuse or legal document is provided.

STUDENT ARRIVAL AND DEPARTURE POLICY

ARRIVAL

- **Students are not allowed on campus before 6:50 a.m.**
- Students who arrive after 7:17 a.m. must be signed in by a parent in the office.
- If a student is not signed in, the student will be sent to the Adjustment Center until such is done, even if it means having to spend the whole day in the Adjustment Center.

DEPARTURE

- A pictured ID will be required by the parent or designee **to check a student out of school.**
- Dismissal of car riders and bus riders is 2:20 p.m.
- Students are not allowed to walk or ride bikes to or from IMS.
- Any student who misses the assigned bus must report to the office **immediately** to phone for a ride. Students who repeatedly miss their bus without justifiable reason will face disciplinary action.
- For the safety of the students and in an effort to reduce traffic congestion during bus loading, parents of car riders are asked to line up in the front of school along the curb closest to the school, forming a single line. **Please pull up to the No Parking Zone.**
- **Parents of car riders are to arrive no earlier than 2:00 p.m.**
- **All car riders must be picked up no later than 2:30 p.m.** Students who continue to be picked up later than 2:30 p.m. will lose the privilege to be a car rider and will have to ride the bus.
- Only in **extreme emergencies** will students be allowed to ride a bus other than the bus they are assigned and only with the permission of the principal.
- **We will not accept any notes for a student to ride a different bus other than their assigned bus.**
- To change the method by which a student travels home, a parent must contact the principal 48 hours in advance.
- Students that stay for after school extra-curricular activities, athletic events, night dances, etc. must be picked up on time. Failure to comply will result in the student not being able to participate in **any** after school activities.

NOTE:

*****For the safety of the students, phone messages will not be given to students for a change in plans of how the student is to get home. Plans will need to be discussed before the student leaves for school in the morning.**

STUDENTS WITH DISABILITIES

Students with disabilities can access appropriate services and accommodations through the School Building Level Committee. The Iberia Parish School System does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability regarding the provision of services.

COMPULSORY ATTENDANCE & HOMEBOUND INSTRUCTION

Parents will be responsible for informing the school when their child is unable to attend school for more than ten consecutive days due to health care treatments, physical illness, accident or treatment thereof.

A student who is enrolled in regular or special education and who-as a result of health care treatment, physical illness, accident, or treatment thereof-is temporarily unable to attend school, shall be provided instructional services in the home or hospital environment. (Homebound instruction)

If approved by the school board for homebound services:

1. A properly certified teacher shall provide homebound instruction on the 11th school day following an absence of more than ten (10) consecutive school days for a qualifying illness.
 - a. After a student has been absent for ten days, for one of the above-identified reasons, the student shall be referred for review by the SBLC to determine need for referral for Section 504 services if the student has not previously been identified as a student with a disability.
2. Homebound instruction, at a minimum, shall be provided in the core academic subjects: English/Language Arts, Math, Science, and Social Studies.
3. A minimum of four (4) hours of homebound instruction shall be provided per week, unless the student's health, as determined by a physician, requires less.
 - a. Consideration shall be given to the individual need for services beyond the core academic subjects for students and disabilities.
4. Homebound services may be provided via a consultative model (*properly certified regular or special education teacher when appropriate, consults with the homebound teacher delivering instruction*) for students needing services less than 20 days during a school year.

COUNSELOR SERVICES

Our school counselors have been assigned to IMS to help you as a student. They will provide educational, career and personal counseling, if it is requested. In addition, they will act as a bridge between the home and the school by handling parent and teacher conferences.

Students are not to visit the counselor office during class time.

Students wishing to see a counselor must follow these rules:

1. Counselor's hours are from 7:20 a.m – 2:35 p.m.
2. Fill out a counselor request form, which can be obtained from any teacher or the main office. Turn the completed form in to a teacher, administrator, counselor, or the main office.
3. When the counselors have made an appointment, they will call the classroom where the student is and ask the teacher to send them to the guidance department.
4. **STUDENTS ARE NOT TO BE IN THE COUNSELOR'S OFFICE WITHOUT THE WRITTEN PERMISSION FROM A REGULAR CLASSROOM TEACHER.**

WELLNESS EDUCATION POLICIES

All students are required to dress out and participate in the Wellness Program every day.

1. A medical certificate from a doctor is required for any student who cannot take part in a regular physical education program and it must be obtained by the student and given to the student's Wellness teacher. The excuse must state what the student can or cannot do in the wellness class.
2. Each student is required to purchase a regulation P.E. uniform. The cost is \$10.00 shorts & \$7.00 shirt = \$17.00 Total.
3. Socks and tennis shoes are needed to complete the uniform. Tennis shoes cannot have cleats or spikes of any kind for safety reasons.
4. Students should have **complete uniforms by the Friday** of the first full week of school.
5. If a student wishes to use a family members uniform from a previous year, they must check with their Wellness teacher first.
6. **A locker will be assigned to each student. If the student loses the lock, they will be assessed an \$8.00 replacement fee.**

EXCUSES FOR WELLNESS CLASS:

A written note from a parent may be used for **2 days** only. Following this, a medical excuse from a doctor is required. Any doctor's excuse that exceeds 5 days will result in a modified class and require teacher/doctor contact to modify Wellness activities.

JEWELRY FOR WELLNESS CLASS:

For the safety of all students, **jewelry is not allowed** to be worn during class. All jewelry, rings, bracelets, earrings, etc., regardless if it is a new piercing, must be removed and locked in the assigned locker.

We recommend that no expensive jewelry be worn to school.

EXTRA CURRICULAR ACTIVITIES

ATHLETICS

- In order to participate in athletics, 7th grade students can not be fourteen years old before September 1st.
- Athletes will be required to have a physical examination prior to taking part in any extra-curricular athletic activities.
- Academically, students will become ineligible if they fail to maintain a 1.5 grade point average.
- Students who must be excused from participation in wellness classes due to health reasons will be excluded from participation in extra curricular activities, such as-athletics, cheerleaders, and dance team. Exceptions to this must be justified by a physician and approved by the school principal.

CLUBS AND ORGANIZATIONS

Each club or organization has membership requirements, which must be maintained in order to remain a member of that group. Failure to comply with the regulations will result in removal from that group.

EXTRA CURRICULAR PARTICIPATION FEE

ANY student participating in **any** extra curricular activity **must pay a \$25.00 participation fee.** The fee covers any and all extra curricular activities the student participates in. This includes some clubs.



RANDOM DRUG TESTING

According to Iberia Parish School Board Policy, all students choosing to participate in **any** extra curricular activities, including band, athletics, clubs, and spirit organizations are subject to random drug testing during the year. Parents and guardians **must sign** a permission statement allowing for the student to be tested should he/she be randomly selected for drug testing. If the form is not returned or should the student or parent refuse to participate in the screening, the student **will not** be allowed to take part in **any** extra curricular activity at Iberia Middle School.

IBERIA PARISH SCHOOL BOARD – DRUG TESTING POLICY

The Iberia Parish School Board does not condone the use of drugs for any purpose other than medical reasons. The Iberia Parish School Board has a comprehensive drug testing program. The purpose of this program is to evaluate, and rehabilitate our students involved in extra-curricular activities. Drugs are a serious problem because the use of drugs:

1. Is a violation of the law;
2. Is harmful to your health.

The purpose of this program is to discourage the use of drugs.

THE POLICY CONCERNING DRUG TESTING WILL BE AS FOLLOWS:

1. Students involved in extra-curricular activities will be selected at **random** to be tested during the academic year. All students involved in extra-curricular activities are subject to testing. Students will be placed in a common selection pool and selection will be made by a statistically valid method.
2. Students involved in extra-curricular activities are also subject to **reasonable suspicion testing** when an employee, in conjunction with another school board employee, believes that any student involved in extra-curricular activities is using drugs or is otherwise in violation of the policy. In all instances the principal will be notified.
3. The drug testing will be done by an outside firm contracted by the Iberia Parish School Board. The specimens collected will only be tested for the prohibited drugs listed below. The testing firm collecting the specimen will handle the chain of custody and reporting of the results. Testing may be done by urine or hair sampling. The specimens will not be tested for any disease or conditions other than drug use.
4. **Confidentiality**-Information regarding a student's test will be released only under the following conditions:
 - a. Information that a student involved in extra-curricular activities tested positive on a drug test will be immediately communicated by the MRO (Medical Review Officer) to the designated Iberia Parish School Board administrator. The only people who will be informed by the Iberia Parish School Board administrator of a positive screen is the school principal, the sponsor of the extra-curricular program, and the student's parents and/or guardian.
 - b. Information that must be released due to judicial order.
 - c. The Iberia Parish School Board reserved the right to test students involved in extra-curricular activities for the following ten classes of drugs: Amphetamines, Opiates, Cocaine, Cannabinoids (50 nanograms), Phencyclidine, Barbiturates, Benzodiazepines, Methaqualone, Propoxyphene, and Methadone.
5. If a student involved in extra-curricular activities tests positive for any drugs, he/she must adhere to the following:

FIRST TIME OFFENSE

1. If a student involved in extra-curricular activities tests positive for any illegal drugs, he/she will be suspended from participating in all extra-curricular activities for sixty (60) school days and will not be allowed to try out or participate in any extra-curricular activities until a negative test has been obtained and the sixty (60) school days has expired. The negative test should be obtained within five (5) days before the sixty (60) school day suspension expires. The cost of the retest is at the parent or student's expense.
2. The student involved in extra-curricular activities will also be referred to the Substance Abuse Family Education (SAFE) Program and Family in Need of Services (FINS) Program and provided with a list of available services for substance abuse in the community. The responsibility to utilize these services rest with the student and his/her parent.

SECOND TIME OFFENSE

If a student involved in extra-curricular activities tests positive a second time for any drugs, he/she will be **suspended from participating** for the remainder of his/her high school years.

NOTES:

1. If a student involved in extra-curricular activities is suspended, the student will not be allowed to participate in practice, competition, or any organized activity with his/her respective team.
2. Any student involved in extra-curricular activities that test positive could be retested at any time during his/her high school career.
3. The Iberia Parish School Board Policy (H-3.5b) concerning drugs will be enforced if any student is found in possession of drugs on any Iberia Parish School Board campus or at any Iberia Parish school function.
4. Any student who refuses to be tested/re-tested will be dismissed from all extra-curricular activities.
5. It is hereby recognized that participation in an extra-curricular activity is a privilege. It is not a right. The application of the above procedure shall not guarantee the participation of any student in any extra-curricular activity. Immediate dismissal from any extra-curricular activity for any cause is hereby reserved to the sponsor of said activity.

DEFINITION OF EXTRA-CURRICULAR ACTIVITY:

THOSE ACTIVITIES WHICH ARE NOT DIRECTLY RELATED TO THE PROGRAM OF STUDIES AND WHICH ARE UNDER THE SUPERVISION AND/OR COORDINATION OF THE SCHOOL INSTRUCTIONAL STAFF AND WHICH ARE CONSIDERED VALUABLE TO THE OVERALL DEVELOPMENT OF THE STUDENT.

The Iberia Parish School Board Does Not Condone the Use of Alcohol. Students found in violation of Policy H-3.5b shall be disciplined in accordance with this policy.

APPEALS PROCESS

Any determination of a positive test and resulting penalty can be appealed by the student to an appeals committee consisting of: the principal, a Student Service Supervisor, and a sponsor other than that of the student involved. The student involved in extra-curricular activities must file an appeal with the Superintendent within five (5) days of notification. The appeal hearing will take place within five (5) days of the date of appeal. Upon a proper showing, the appeal process must include a retest of the original sample performed by or for the Iberia Parish School Board at the parent's expense.
(Revised 1999)



Iberia Parish School Board

*Safe & Drug- Free Schools
and
Communities Program*
1204 LeMaire Street
New Iberia, LA 70560
Phone (337) 364-7641

Dale R. Henderson
Superintendent

C. Michael Justice
Assistant Superintendent
of Administration

Carey Laviolette
Assistant Superintendent
of Instruction

MESSAGE TO PARENTS AND STUDENTS

The Iberia Parish School Board and its employees are committed to the creation of a drug-free environment for all of the students of our parish. We believe that the only way in which we can provide quality educational programs for our students is to implement appropriate safeguards which will prevent substance abuse.

The need for parental and community involvement in this on-going process of substance abuse prevention education is imperative. Parents and educators must continually reinforce the message of the detrimental effects of illegal drug use. We must also teach our students about drug dealers who entrap our children with free drugs to develop a dependency or to allure them with "quick money."

It is the intent of the Iberia Parish Safe & Drug-Free Schools and Communities Program to enforce the laws set forth by the State of Louisiana. We provide this publication to each parent, and in turn to their child, so that everyone will understand the necessary disciplinary action which will be taken against violators.

A united effort is necessary to keep our schools safe and drug free!

Dale R. Henderson
Superintendent

DRUG/ALCOHOL PHILOSOPHY

The Iberia Parish School Board is committed to actively confronting the drug/alcohol problem with adversely affects the health, welfare, and ultimately, the equability of our students. The Iberia Parish School Board recognizes that the use of alcohol and other drugs and the concomitant problems associated with such use seriously impairs the entire educational environment.

The Iberia Parish School Board also believes that it is in the best interests of the community to take steps to promote, enhance, and maintain a drug-free school system. The Board also believes that maintaining drug-free schools is a shared partnership among school personnel, students, parents, and other members of the community.

In an attempt to provide a safe, drug-free school environment for the students in Iberia Parish, a policy has been established for possession, consumption and distribution of illegal/controlled substances. The Iberia Parish School Board neither condones nor accepts the illegal use of alcohol by minors; however, the Board does recognize that students behave in accordance with prevailing societal attitudes. Therefore, stricter consequences and increased substance abuse education is hereby warranted.

I. STUDENT SMOKING POLICY JCDA, EB

The Iberia Parish School Board shall prohibit the possession, chewing, smoking, and/or any other consumption of any tobacco or tobacco product or carry use, have, possess, distribute, sell, give, or lend any tobacco or tobacco product, cigar, cigarette, pipe, or any other device for the use of tobacco in any form, by a student on the grounds of any school, in any school building, any school facility, or on any school bus. Parental permission to possess, smoke, or otherwise consume any tobacco or tobacco product does not exempt a student from this policy. Violations shall subject the student to appropriate disciplinary action.
LA Rev. State. Ann 17:240, 17:416

II. STUDENT SUBSTANCE ABUSE POLICY

In the Iberia Parish Public School System, every student shall be involved in an age-appropriate, developmentally based alcohol, drug, substance abuse, and violence prevention education program for a minimum of sixteen contact hours for students in kindergarten through the ninth grade and eight contact hours for students in tenth grade through twelfth grade every school year. The education program shall emphasize to students that the unlawful possession and/or use of alcohol, prescription or over the counter drugs, and illicit drugs is wrong and harmful.

III. PROCEDURES FOR DEALING WITH POSSESSION OF ALCOHOL, DRUGS, OR CONTRABAND WITHIN IBERIA PARISH SCHOOLS

The following procedures will be followed when drugs or contraband of an illegal nature i.e. alcohol, crack, marijuana, cocaine, heroin, etc., along with any and all equipment or paraphernalia which can be utilized to enhance their effects are believed or determined by principal/designee to be in the possession, use or being sold by students on or in school property, i.e. grounds, buildings, sporting facilities, etc., at school activities away from school property or in school buses when associated with school supported function, including transportation to and from school supported function, including transportation to and from school as well as during field trips.

A. A Drug/Alcohol Administrative Committee will be established within the Iberia Parish School System to address infractions by students. The committee will have the following members:

1. Chairman, Student Services Supervisor
2. Principal/designee and school support personnel as deemed necessary
3. Parish Substance Abuse Coordinator
4. Special Education Complaint/Compliance Officer for Special Education Students

The presence of the student and parent(s)/guardian(s) at the hearing will be mandatory.

B. Procedures:

1. Upon reasonable cause, the principle will contact the parent(s)/guardian(s), the Supervisor of Child Welfare/ Attendance and law enforcement officials as needed, giving each party the details of the infraction. Criminal charges will be filed as deemed necessary by the appropriate law enforcement agency. The student(s) will be suspended until a hearing is held. A receipt process will be utilized whenever a member of the Hearing Committee transfers material confiscated on school property to the Acadiana Crime Lab or law enforcement department for analysis. A copy of the receipt will be retained by the principal of the school and by the office of the chairman of the Drug Hearing Committee for the duration of that school year.

2. The Supervisor of Child Welfare/Attendance, with the assistance of the principal, will set the date on which the hearing will be held. This hearing must be scheduled no later than five (5) school days following the date of the infraction as prescribed in Policy JCAA, JDD, JDE- "Student Due Process."

3. The Supervisor shall formally notify all committee members, the parent(s)/guardian(s) and law enforcement officials, i.e. Juvenile Officer of the District Attorney's Office, in writing, of the infraction and impending hearing.

4. Any student determined by the Committee to have committed the infraction of which accused shall be disciplined in accordance with state law LA R.S. 17:416 and Board Policy.

a. Any case involving a student in Kindergarten through grade five found guilty of knowledge of and intentional distribution of or possession with intent to distribute any illegal narcotic, drug, or other controlled substance on school property, on a school bus, or at a school sponsored event away from school property shall be referred to the Iberia Parish School Board through a recommendation for action from the superintendent.

b. Any case involving a student having the knowledge of and intentional distribution of or possession with intent to distribute any illegal narcotic, drug or other controlled substance:

(1) If under sixteen (16) years of age, and for grades 6-high school, the student shall be expelled for two (2) complete semesters.

(2) If sixteen (16) years of age or more the student shall be expelled for four (4) complete semesters.

(3) All students who commit these infractions must be assessed by an approved agency and along with at least one parent, become involved in a drug education program approved by the Iberia Parish School Board before the student will be allowed readmittance.

IV. Possession/Consumption of Illegal/Controlled Substances

Elementary students (Grades K-6) who are found to be in possession of or possession with intent to distribute any scheduled or controlled narcotic or drug at school or any school sponsored activity shall be suspended for a minimum of five school days pending a hearing before the Administrative Drug/ Alcohol Committee who will review the case and determine the conditions under which reinstatement will be allowed. The student's parents and the appropriate law enforcement agency will be notified.

Note: In accordance with LA R.S. 17:416, students in grades six through twelve who are under sixteen (16) years of age and who are found to be in possession of any scheduled or controlled narcotic or drug at school or any school sponsored activity, shall be expelled from school for a minimum period of two (2) complete semesters.

Any students in grades six through twelve who are sixteen (16) years of age or older and who are found to be in possession of any scheduled or controlled narcotic or drug at school or any school sponsored activity shall be expelled from school for a minimum period of four (4) complete semesters.

All students who commit these infractions must be assessed by an approved agency and along with at least one parent, become involved in a drug education program approved by the Iberia Parish School Board before the student will be allowed readmittance.

V. POSSESSION/CONSUMPTION OF ALCOHOL: UNAUTHORIZED PRESCRIPTION OR NON-PRESCRIPTION DRUGS: BOGUS DRUGS Policy JCDAB, JD, JDD, JDE, JGCD

Any student who is found to be in possession of or under the influence of alcohol, unauthorized prescription or non-prescription drugs, or possessing bogus, "look-alike" drugs will be suspended from school for a minimum of five days pending a hearing before the Administrative Drug/Alcohol Committee. The student's parents and appropriate law enforcement agency will be notified.

The student will be required to enroll in a substance abuse education program approved by the Hearing Committee and the student will be expelled from school from school if he fails to complete the program.

The student may be required to report to the Adjustment Center upon his return to school for a period of time which will be determined by the Hearing Committee.

The student will be ineligible for participation in any extra-curricular activities sponsored by the school for the remainder of the year.

The student will be placed on disciplinary probation for the remainder of the school year; therefore, another suspendable infraction could be cause for expulsion from school. However, a second offense involving possession for as long as that student is enrolled in public schools of Iberia Parish shall result in the student being expelled for the remainder of the school year.

**IBERIA PARISH SCHOOL BOARD
SAFE & DRUG-FREE SCHOOLS AND COMMUNITIES
SERVICES RESOURCE LIST**

This list provides information about alcohol and other drug counseling programs that are available. It is not an endorsement of any particular program and should not be considered as such.

**Iberia Parish Safe & Drug-Free Schools & Communities
Program, Iberia Parish Educational Center
1204 LeMaire St, New Iberia, LA 70560**

Phone: (337) 364-7641-Contact Person: Darlene French
Prevention, intervention, referral program for students and their families with services available to the community at large. This program assists students, families, and the community with problems relative to alcohol/drug use and abuse, mental-health problems, child abuse and neglect, teenage pregnancy, drop-out prevention, etc. All contacts are confidential. No fees.

Freedom Recovery Center

**325 Kaliste Saloom Rd. #100, Lafayette, LA 70508
Phone: (337) 369-9949**

Primary outpatient treatment for chemical dependency, co-dependency, anxiety, depression and dysfunctional families.

New Iberia Behavioral Health Clinic

**611 W. Admiral Doyle, New Iberia, LA 70560
Phone: (337) 373-2135**

A state supported agency, Outpatient treatment of chemical dependency, Sliding fee scale.

Iberia Mental Health Center

**611 W. Admiral Doyle, New Iberia, LA 70560
Phone: (337) 373-0002**

A state supported agency, Outpatient treatment of chemical dependency, Sliding fee scale.

**State of Louisiana Office of Community Services for Children,
Youth and Family**

706 Bayard St., New Iberia, LA 70560

Phone: (337) 373-0026 (24 Hour Service – (337) 262-5901
Children Protective Services: Complaints of child abuse and/or neglect are investigated.

Broussard, Hargrave & Shea LLC

**203 West Main Street Suite 101 New Iberia, LA 70560
Phone: (337) 365-7575**

**Vermillion Hospital for Psychiatric & Addictive Medicine
2520 N. University, Lafayette, LA 70507**

Phone: (337) 234-5614 or 1-800-821-2567

Provides a local link to Vermilion Hospital which provides treatment for psychiatric and chemical dependency for adults and adolescents Private hospital. Free assessments 24-hours a day.

Hayes and Hayes Psychotherapy Association

219 Weeks St., New Iberia, LA 70560

Phone: (337)364-3333

Outpatient Counseling: A. Individual B. Family/Child

Will Guidry, M.S.W. – Board Certified Social Worker

812 Jefferson Terrace Blvd., New Iberia, LA 70560

Phone: (337) 374-1905

Outpatient Psychological Services to Individuals and Families.

Henry J. LaGarde, PH.D

217 French Street, New Iberia, LA 70560

Phone: (337) 367-6604

Outpatient Psychological Services to individuals and families.

Acadiana Recovery Group

401 W. Vermilion, Lafayette, LA 70506

Phone: (337) 291-5400

232-HELP

P.O. Box 52763, Lafayette, LA 70506

Phone: (337) 232-4357

232-HELP is an education, information and referral center. People who are not certain where to obtain help, call this agency where the problem is determined and resolved.

**The Family Tree: Education, Information and
Counseling Center-Anne LeBlanc**

605 W. St. Mary Blvd., Lafayette, LA 70502

Phone: (337) 981-2180

New Iberia Location-Jenny Perro

1003 E. Admiral Doyle Dr., New Iberia, LA

Phone: (337) 739-5772

Medichest

812 Jefferson Terrace Blvd., New Iberia, LA 70560

Phone: (337) 367-8545

Drug Testing

Alcohol Hotline: 1-800-252-6465 (24 hours)

Cocaine Hotline: 1-800-COCAINE

Suicide Hotline: 1-800-375-5555 or 1-800-749-2673

Revised 2/2016

IMS TEACHERS



TEAM 7A	TEAM 7B	TEAM 8A	TEAM 8B
C. BAILEY	M. COUSIN	B. DUHON	S. DRONET
H. BARBIER	L. GONSOLIN	A. BERNARD	C. KERN
L. DIXON	C. LANCON	A. LOUVIERE	B. KILLIAN
L. PHAM	K. LEBLANC	L. KNEPPER	K. LESTER
D. SMITH	G. STANLEY	J. SEGURA	A. MESTAYER

SPECIAL EDUCATION	RESOURCE	GIFTED TEACHERS	WELLNESS	RELATED ARTS
B. BRADY	J. JAMES	F. BROUSSARD	B. BOUTTE	K. COMEAUX
S. HACKLEMAN	S. NORTON	M. CHAMPAGNE	J. BROUSSARD	A. EDGAR
R. HARGRAVE	A. SUTTON		C. COMEAUX	B. OLIVIER
L. MITCHELL			R. STANLEY	M. POURCIAU

EXTENSION MATH	COUNSELORS	LIBRARIAN	JAG SPECIALIST	LITERACY COACH	ADJ CENTER
J. HEBERT	J. GARRITT L. LOPEZ	J. GARY	N. ESTIS	T. MEYERS	G. GOTT

DAILY TIME SCHEDULE

ALL STUDENTS MUST BE ON CAMPUS BY 7:15 A. M.

**LATE ARRIVALS MUST BE SIGNED IN BY PARENT/LEGAL GUARDIAN
WITH PROPER ID.**

7 th GRADE		8 th GRADE	
TIME	PERIOD	TIME	PERIOD
7:20-8:00	RTI/HOMEROOM	7:20-8:00	RTI/HOMEROOM
8:00-8:50	PERIOD 1	8:00-8:50	PERIOD 1
8:50-9:40	PERIOD 2	8:50-9:40	PERIOD 2
9:40-10:30	PERIOD 3	9:40-10:30	PERIOD 3
10:30-11:00	LUNCH	10:30-11:20	PERIOD 4
11:00-11:50	PERIOD 4	11:20-11:50	LUNCH
11:50-12:40	PERIOD 5	11:50-12:40	PERIOD 5
12:40-1:30	PERIOD 6	12:40-1:30	PERIOD 6
1:30-2:20	PERIOD 7	1:30-2:20	PERIOD 7

PLANNING SCHEDULE		
7:20-8:00	NONE	RTI
8:00-8:50	8B	1 st
8:50-9:00	K. COMEAUX/B. OLIVIER	2 nd
9:40-10:30	8A	3 rd
10:30-11:20	8 TH GRADE PE	4 th
11:00-11:50	7 TH GRADE PE	4 th
11:50-12:40	7A	5 th
12:40-1:30	M. POURCIAU/J. HEBERT/S.HACKLEMAN	6 th
1:30-2:20	7B	7 th

ACADEMIC REQUIREMENTS

The Iberia Parish Pupil Progression Plan for the 2016-2017 school year requires the following promotion in grades 7 & 8.

1. Students will earn course points by meeting the specific objectives of the course.

The points in each course are as follows:

SUBJECT	COURSE POINTS
ELA	2
Math	2
Science	2
Social Studies	2
Related Arts	1
Wellness	1
TOTAL POSSIBLE POINTS	10

- If the student does not meet the eight (8) point requirement, he/she will repeat all the course work for that grade.
- A student accumulating in excess of **eleven (11) days of “unexcused” absences will be retained.**
- **IN REGARD TO PASSING A SUBJECT, THE PUPIL PROGRESSION PLAN STATES: GRADE 7 & 8**

To pass a subject, a student must achieve an average of at least one (1) quality point for the course. The average will be arrived at in the following ways:

A. One (1) unit course—the grades for the nine weeks of work will be averaged to arrive at the final grade, with this FURTHER REQUIREMENT:

- a. The grades for the FINAL two nine weeks shall be averaged to determine whether the student has achieved a REQUIRED one-quality point average for the second semester.

THE GRADING SCALE established by the Pupil Progression Plan for grades 7 – 8 is:

100 – 93 = A
92 – 85 = B
84 – 75 = C
74 – 67 = D
66 - 0 = F

STUDENT PROGRESS CENTER/ PROGRESS REPORTS

The Student Progress Center, is an internet-based application that allows parents to have access to all school data immediately as it is entered into our system by a secretary, teacher, or administrator. Parents have the capability to view their child's conduct, grades, assignments, transcripts, and disciplinary records. We would like to encourage all parents to make use of this great tool as a means of keeping track of their child's progress here at IMS.

If you have not yet logged on to the Student Progress Center, please follow the instructions below:

1. Go to the Iberia Parish Schools Website: www.iberia.k12.la.us
2. Click on the "**Student Progress Center**" Link
3. If an error message states that there is a problem with the website's security certificate, chose "**Continue to this website**"
4. Click on "**Register New User**"
5. The "**New User Registration**" screen will appear
6. Fill in the following information:
 - a. Choose relationship to the student
 - b. Enter your last name
 - c. Enter the PSN which is the last five digits of your child's social security number
7. Click "**Submit**"
8. The system will then prompt you to enter a **username** and **password**. It will also prompt you for two security questions in case you forget your password. Please keep your password in a safe place.
9. Go back to the **main login screen** and try out your username and password.
10. If the account was created successfully, you will see your child's name listed. **Click on his/her name to access the information.**
11. To add additional children to your account, click on the "**Link Students**" button. Provide each of your children's First name, Last name, SSN, and Date of Birth to link them all to one account.
12. If you have any problems or questions, please call IMS for assistance.

STUDENT ALCOHOL AND DRUG USE

The Iberia Parish School Board is dedicated to providing a drug-free learning environment for the students attending public schools. The Board directs that each student shall be specifically prohibited from being under the influence of, bringing on, consuming, or having in his possession on a school bus, on school premises, or at a school function away from the school, any alcoholic beverages, intoxicating liquors, narcotic drugs, prescription medications, marijuana, inhalants, limitation or counterfeit controlled substances, or other controlled substance as defined by state statutes, unless dispensed by a licensed physician as allowed by law. The Superintendent shall be responsible for maintaining appropriate procedures for the detection of alcohol, drugs, or any imitation or other controlled substances. Any student found in violation of the above shall be suspended and recommended for expulsion by the principal.

Any violations of criminal laws, state or federal, committed on school property shall be prosecuted as provided by the law. School officials, teachers and/or Board employees shall report all violators to the principal, who in turn, shall notify the proper law enforcement agency and shall cooperate with the prosecuting attorney's office in the prosecution of charges. Any student who possesses, distributes, sells or dispenses in any manner or form whatsoever a controlled dangerous substance as defined by the state law to another student or anyone else while on the school premises shall be expelled pursuant to the provisions and guidelines as set forth in state law.

The principal shall immediately notify the parent or guardian, by telephone of any student found in violation of this policy. If the parents or guardian cannot be reached by phone, the principal shall then notify them of the action by sending a letter within twenty-four (24) hours. Care shall be given to afford due process to all students.

REPORTS OF SUBSTANCE ABUSE

State law mandates that teachers and other school employees report suspected substance abuse in school. These cases shall be reported to the principal and the *Substance Abuse Prevention Team* in the school. The principal must report each case of possession, distributing, sales or manufacturing to the proper law enforcement authority. Reports shall also be made to the appropriate person at each school who shall investigate, research, and report on instances or reports of possession of prohibited substances or beverages. Designated personnel shall report its findings along with the recommendation for treatment, counseling or other appropriate action to the principal.

DRUG-FREE ZONES

It is unlawful for anyone to use, distribute, be under the influence of, manufacture or possess any controlled substances as defined by statute on or around school property or an area within 1000 feet of any property used for school purposes by any school, or on a school bus. These areas shall be designated as *Drug-Free Zones*. The Iberia Parish School Board, in cooperation with local governmental agencies, and the Louisiana Department of Education, shall designate and mark *Drug-Free Zones* which surround all schools and school property.

POSSESSION OF ALCOHOL, DRUGS, OR CONTRABAND

The following procedures shall be followed when drugs of an illegal nature, i.e. alcohol, crack, marijuana, cocaine, heroin, etc., along with any and all equipment or paraphernalia which can be utilized to enhance their effects, and believed or determined by principal/designee to be in the possession, use, or being sold by students on school property, i.e. grounds, buildings, sporting facilities, etc., at school activities away from school property, or in school buses when associated with a school supported function, including transportation to and from school as well as during field trips.

A. ***A Drug/Alcohol Administrative Committee shall be established within the Iberia Parish School System to address infractions by students. The committee shall have the following members:***

1. Chairman, Student Services Supervisor
2. Principal/designee and school support personnel as deemed necessary.
3. Parish Substance Abuse Coordinator
4. Special Education Complaint/ Compliance Officer for Special Education students. The presence of the student and parent(s)/guardians(s) at the hearing shall be mandatory.

B. **Procedures:**

1. The principal shall contact the parent(s)/guardian(s), the Supervisor of Substance Abuse Hearings and law enforcement officials as needed, giving each party the details of the infraction. The student(s) shall be suspended until a hearing is held. A receipt process shall be utilized whenever a member of the Drug/ Alcohol Administrative Committee transfers material confiscated on school property to the Acadiana Crime Lab or law enforcement department for analysis. A copy of the receipt shall be retained by the principal of the school and by the office of the chairman of the Drug/Alcohol Administrative Committee for the duration of that school year.

2. The Supervisor of Substance Abuse Hearings, with the assistance of the principal, shall set the date on which the hearing will be held. This hearing must be scheduled no later than five (5) school days following the date of the infraction. The Supervisor shall formerly notify all committee members, the parent(s)/guardian(s) and law enforcement officials, i.e. Juvenile Officer of the District Attorney's Office, in writing, of the infraction and impending hearing.

3. Any student determined by the Committee to have committed the infraction of which accused shall be disciplined in accordance with state law and Board policy.

POSSESSION/CONSUMPTION OF ALCOHOL; UNAUTHORIZED PRESCRIPTION OR NON-PRESCRIPTION DRUGS; BOGUS DRUGS

A. Any student found to be in possession of alcohol, or unauthorized prescription or non-prescription drugs containing a controlled substance shall be suspended for a minimum of five (5) days pending a hearing before the Drug/Alcohol Administrative Committee. The student's parents and appropriate law enforcement agency shall be notified. Should the student be expelled by action of the Drug/Alcohol Administrative Committee, the student may appeal to the full Iberia Parish School Board or to a committee of the Board members for possible placement at the Alternative School. The student may be assigned to detention or the Adjustment Center upon his or her

return to his/her home school for a period of time which will be determined by the Alternative school Committee. He/she shall be ineligible for participation in any extracurricular activities for the remainder of the school year. Additionally, he/she shall be placed on probation for the remainder of the school year and therefore, be subject to an expulsion should he/she commit a suspendable offense. However, a second offense involving possession for as long as that student is enrolled in public schools of Iberia Parish shall result in the student being expelled from school for the remainder of the school year.

- B. Any student found to be in possession of an authorized prescription drug (with limited exception noted in policy *JGCD, Administration of Medications*), non-prescription drug, or look-alike drug that does not contain a controlled substance shall be considered in violation of the Board Policy and may be suspended for from one (1) to three (3) days.

DANGEROUS WEAPONS

The Iberia Parish School Board shall authorize the principal of each school to automatically suspend, and recommend expulsion for, any student found in possession of a dangerous weapon on the school grounds, on school buses, and/or at any school-sponsored event, at any time, during or after regular school hours, with limited exception as permitted by state law. A dangerous weapon means, any gas, liquid, or other substance or instrumentality, which in the manner used, is likely to produce death or great bodily harm. When the student is found in possession of a weapon, the Superintendent shall be immediately notified and the principal shall take appropriate disciplinary action.

If a student is detained for carrying, the principal or designee confiscates or seizes a firearm or concealed dangerous weapon from a student while on school property, on a school bus, or at a school function, the principal or school official shall immediately report the detention of the student or seizure of the firearm or weapon to the police department or sheriff's office where the school is located and shall deliver any firearm or weapon seized to that agency.

The failure of any principal or designated administrator to report the confiscation of such implement or material or the failure to retain and secure such implement of material may result in a misdemeanor. When a principal or designated administrator violates any provisions of this policy, a report on such violations shall be made by the complainant to the Superintendent. The Superintendent or his/her designee shall conduct a hearing on the alleged offense.

If a student is detained for carrying a concealed weapon on campus, the principal shall immediately notify the student's parents or legal guardian.

IMITATION OR TOY WEAPONS

Any object in the form of a weapon, whether it be imitation, facsimile, or a toy, shall be banned from school campuses, buses, and all school activities. The uninvited presence of an imitation, facsimile or toy weapon on school campuses may cause confusion, fear, and disruption to the academic goals and educational process. Any student violating this policy may be suspended for duration as determined by the principal and/or recommended for expulsion.

FIREARM-FREE ZONES

It is unlawful for a student or nonstudent to intentionally possess a firearm or dangerous weapon on school property at a school sponsored function or within 1000 feet of school property or while on a school bus at any time. The area surrounding the school campus or within 1000 feet of any such school campus, or within a school bus shall be designated firearm-free zones. The School Board, in cooperation with local governmental agencies, and the Louisiana Department of Education, shall designate and mark firearm-free zones which surround all schools and school property.

SEXUAL AND GENDER HARASSMENT

The Iberia Parish School Board disapproves of and does not tolerate sexual harassment by employees to students, by students to employees, or by one student to another student. No employee or student, either male or female, should be subject to unsolicited and unwelcome sexual overtures or conduct, either verbal or physical. Sexual harassment does not refer to occasional compliments of a socially acceptable nature. It refers to behavior that is not welcome, that is personally offensive, and therefore interferes with the purposes of the employee and/or student in the academic, extracurricular, and co-curricular atmosphere. Sexual harassment includes any type of sexually coercive or oppressive conduct, including, but not limited to, threats, comments, jokes or overtures of a sexual nature. Sexual harassment also includes quid pro quo claims which occur when an employee makes sexual advances toward a student which threaten or imply retaliation if the student resists, or rewards if the student acquiesces.

COVERAGE

This policy applies to all employees and volunteers, to the elected members of the School Board, and to all students of the Iberia Parish School District. It applies at school, school sponsored events, and in situations which are related to operations of the school.

COMPLAINT PROCEDURE

Complaints of sexual harassment which take place at school or at a school related function or arising out of the school setting should be made to the principal of the school. Should the claim of sexual harassment be brought against the principal of the school, the complaint should be brought directly to the Supervisor of Child Welfare and Attendance or his/her designee. The complaint need not be in writing, but students are encouraged to do so. Such reports should include the nature of the complaint, recording the specific act or acts which constitute the harassment complained of, the person or persons who the complainant alleges committed the harassment, witnesses to the acts complained of, and the date and time of the alleged act or acts.

After notification of the complaint, a confidential investigation shall immediately be initiated to gather all facts about the complaint.

After the investigation has been completed, a determination shall be made regarding the resolution of the case. If warranted, disciplinary action shall be taken up to and including involuntary termination of an employee and/or expulsion of a student. Any disciplinary action regarding an employee shall be placed in the employee's personnel file which will reflect the action taken and the grounds therefor. Any disciplinary action taken in regard to a student shall be maintained as any other student disciplinary violation.

SUSPECTED CHILD ABUSE

If the victim of the alleged sexual harassment is a minor student and if the alleged harassment falls within the definition of abuse as found in Board's policy JGCE, Child Abuse and Neglect, then all school employees with knowledge shall be considered mandatory reporters and the allegations must be reported to child protection or law enforcement as provided by state law and Board policy. Such reporting must be made in addition to any procedures for handling sexual harassment complaints.

NONRETALIATION

Retaliation against any employee or student who brings sexual harassment charges or who assists in investigating such charges shall be prohibited. Any employee or student bringing a sexual harassment complaint or assisting in the investigation of such a complaint shall not be adversely affected, discriminated against or punished because of the complaint.

IBERIA MIDDLE SCHOOL **CLASSROOM CODE OF CONDUCT**

In order to be a capable, connected and contributing member of Iberia Middle School, our students will follow this code of conduct.

Interact Appropriately.
Model Responsibility and Respect.
Strive for Success.

JPAMS Entries	Consequence	Conduct Grade
No Entry	Warning for student – discuss expected behavior (documented on classroom infraction form)	A
1 st	Mandatory Parent contact (entered into WEBPAMS)	B
2 nd	Team conference with student & mandatory parent contact (entered into WEBPAMS)	C
3 rd	Mandatory parent contact (entered into WEBPAMS)	D
4 th	Office referral (entered into WEBPAMS)	F

USE OF THE INTERNET

IBERIA PARISH PUBLIC SCHOOLS

The Internet is a global collection of thousands of interconnected computer networks ranging from PC's to sophisticated mainframes. The Internet includes computer systems owned by the governments throughout the world, university computer systems, computer systems owned by corporations which include news organizations and many systems run by non-profit organizations. The Internet can provide a wealth of information, acting almost as an on-line, up to the minute, perpetual library.

The information on the Internet can be a valuable tool in the education of the students of Iberia Parish. The use of the school computers and the Internet access will be for appropriate education uses, including research and the exchange of information consistent with the goals of the Iberia Parish School System. The objectives in providing access to the Internet are the following:

1. To educate the learner on how to access and use the vast amount of information available on the Internet.
2. To educate the learner on the safety issues involved in the use of the Internet.

***Rules for student use of the Internet in Iberia Parish Schools include the following:**

1. Students will not give out personal information such as home address, telephone number, parent's name, or parent's work phone, personal financial information, the name or location of the school, or the school's phone number without permission of the principal.
2. Students will never agree to-or arrange a "face to face" meeting with anyone they have met online.
3. Students will immediately exit any area accidentally accessed which can be considered obscene or sexual in nature and will report the area to the teacher or librarian for documentation.
4. Students will tell the teacher, librarian, principal and/or parent if they come across any information which makes them feel uncomfortable, so that it can immediately be reported to the appropriate authorities.
5. Students will never access the Internet, other on-line services or Bulletin Board Systems, without first being given permission by the teacher or librarian.
6. Students will not access, upload or download information which might be considered potentially hazardous to any person or property.
7. Students will not use e-mail to send material that might offend or be objectionable to anyone
8. Students will not subscribe to List serves, Bulletin Boards, and any on-line service without approval of the teacher and the district technology specialist.
9. Students will not copy software from home onto any district computer nor copy any district software.
10. Schools may add to these rules.

When using the Internet, the student understands that the Iberia Parish School System cannot control what is available over the Internet and agrees to follow the rules of ethical behavior for computer use and further agrees to make no deliberate effort to access material that may be objectionable or inappropriate for school use. Any student not following the acceptable use of the Internet and the rules for student safety will be subject to the disciplinary consequences of the teacher, school and/or school board in exactly the same manner as he or she would be disciplined for any other violation of a school rule. Additionally, this could include loss of Internet privileges.

IBERIA MIDDLE SCHOOL **ANTI-BULLYING CONTRACT**

Bullying . . . A student is being bullied when he/she is exposed, repeatedly, over time, to negative actions on the part of one or more students.

I, _____, have been educated on the components of the Bullying Prevention Program that is being implemented at Iberia Middle School. I understand the rules that have been established regarding bullying, and I agree to abide by the following rules:

1. I/We will not bully others.
2. I/We will help others who are bullied.
3. I/We will include all students who are left out.
4. I/We will tell an adult at school or at home when someone is being bullied.

I am also aware of the consequences of bullying, which are:

1st Offense: (Warning)

- a. A teacher, counselor, or an administrator will speak with the bully about his/her behavior.
- b. Student will be warned about the consequences for bullying and he/she will be reminded of the contract he/she signed.
- c. A Bullying Incident Report will be filled out and recorded/filed in the team binder.

2nd Offense:

- a. A teacher, counselor, or administrator will speak with the bully about his/her behavior.
- b. The incident will be recorded on a Bullying Incident Report Form. An Office Referral will be filled out. All Incident Report Forms and the Office Referral will be turned over to an Administrator. The Incident will be recorded/filed in team binder.
- c. The bully will be assigned to the Adjustment Center for a minimum of 2 days. This AC time will be spent completing all academic assignments. The student will also be given additional activities to complete. These activities are intended to further educate him/her about our expectations regarding our Bullying Prevention Program. These may include the following:
 1. Viewing a bullying video.
 2. Filling out a bullying reflection sheet.
 3. Copying the Bullying Contract.
 4. Completing bullying detention sheets specific to the type of bullying exhibited.
- d. The parent/guardian of the bully will be informed. The parent of the student being bullied may be contacted.

3rd Offense:

- a. A teacher, counselor, or administrator will speak with the bully about the incident.
- b. The incident will be recorded on a Bullying Incident Report Form. An Office Referral will be filled out. The Bullying Incident Report and the Office Referral will be turned over to an Administrator. The incident will be recorded/filed in the team binder.
- c. The bully will be assigned to the Adjustment Center for a minimum of 3 days. This AC time will be spent completing all academic assignments. The student will also be given additional activities to complete. These activities are intended to further educate him/her about our expectations regarding our Bullying Prevention Program. These may include the following:

1. Viewing a bullying video.
2. Filling out a bullying reflection sheet.
3. Copying the Bullying Contract.
4. Completing bullying detention sheets specific to the type of bullying exhibited.
5. The parent/guardian of the bully will be informed. The parent of the student being bullied may be contacted.

4th Offense:

- a. A teacher, counselor, or administrator will speak with the bully about his repeated bullying behavior.
- b. The incident will be recorded on a Bullying Incident Report Form. An Office Referral will be filled out. The Bullying Incident Report and the Office Referral will be turned over to an Administrator.
- c. Student will be placed in the Suspension Center.
- d. Parent will be contacted and required to meet with an administrator. Parent will be informed that any additional incidents could result in an expulsion hearing. Parent of the student being bullied may be contacted.

Note: Depending on the severity of the incident, the principal may suspend and/or recommend an expulsion hearing on the second offense. Other actions that may be taken for bullying include, but are not limited to, referral to law enforcement officials, and/or referral to Families In Need of Services (FINS). It may be recommended that the parent seek additional counseling for the student and/or his/her family. Also if a student refuses to comply with any part of the consequences he may be suspended or recommended for an expulsion hearing.

IPSB BULLYING, THREATENING, OR VIOLENT BEHAVIOR POLICY

Students and their parents/guardians are reminded that the school and school bus environments are to be safe and secure for all. Therefore, all statements of a bullying, threatening, or violent nature made on campus, at school-sponsored activities or school buses, will not be tolerated. Even if made in a joking manner, these statements threatening other students, school personnel, or school property are unacceptable.

Threatening/Violent Statements

Whether written or verbal, such threats will be dealt with severely. School authorities will conduct an investigation to determine the severity of the incident. Students who have made a verbal threat overheard by a staff member or reliable student witnesses will be disciplined which could warrant suspension and possibly a recommendation for expulsion from school. Students who write a hit list or death threat shall be recommended for expulsion.

Bullying

The term harassment, intimidation, and bullying shall mean any intentional gesture, written, verbal, or physical act that:

- (A) Will have the effect of harming a student or damaging his/her property or placing a student in fear of harm to his/her life or person or damage to his/her property: and
- (B) Is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

Any student, school employee, or parent volunteer who, in good faith, reports an incident of harassment, intimidation, or bullying to an appropriate school official, in accordance with the procedures established by local Board policy, shall be immune from a right of action for damages arising from any failure to remedy the reported incident.

Recommended disciplinary actions are as follows:

FIRST OFFENSE: Warning

SECOND OFFENSE: Adjustment Center for a minimum of 2 days

THIRD OFFENSE: Adjustment Center for a minimum of 3 days

FOURTH OFFENSE: Suspension Center

Depending upon the severity of the incident, the principal may suspend and/or recommend expulsion on the first offense. Other actions that may be taken for any of the above offenses of threatening or bullying includes, but is not limited to, referral law enforcement officials, and/or referral to Families in Need of Services (FINS). It is strongly recommended that parent/guardian seek additional counseling for these students.

FAMILY EDUCATIONAL RIGHTS PRIVACY ACT

In accordance with the Family Educational rights Privacy Act (FERPA) Iberia Middle School will not disclose personally identifiable information within education records to third parties, without prior written consent of the parent or eligible student. The parent and/or eligible student may request the corrections of education records, which they believe to be accurate or misleading.

Education records include, but are not limited to, the following:

- Final course grades
- Student grade point average/ transcripts
- Standardized test scores
- Attendance records
- Academic counseling records
- Assessments required by No Child Left Behind Act
- It shall be the policy of Iberia Middle School and any of its schools that directory information may be disclosed without consent of parent or eligible student. Directory information is information contained in students' education records that would not generally be considered harmful or an invasion if disclosed.

Such information may include:

- Name/ mailing address
- Telephone listing
- E-mail addresses
- Photograph
- Participation in officially recognizing student's activities or sports team
- Grade level/enrollment status
- Student athlete's weight and height
- Diploma, honors, and awards received
- Most recent prior school attendance
- If the parent or student does not want this information disclosed, then they shall notify the school and/or school board in writing.

IBERIA MIDDLE SCHOOL
SCHOOL-PARENT-STUDENT COMPACT
AUGUST 2016

Iberia Middle School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during school year 2016-2017.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

(Provisions bolded in this section are required to be in the Title I, Part A school-parent compact.)

School Responsibilities

Iberia Middle School will:

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Louisiana's Content Standards as follows:**
 - *Instruction will be aligned with Louisiana Content Standards and student grade level expectations*
 - *Differentiate instruction based on student need, employing a balance whole-class, small-group, and individual instructional techniques (RTI- Response to Intervention).*
 - *Design engaging classroom activities that support various learning styles and that build on student strengths.*
 - *Make instructional decisions based on regular assessments.*
 - *Focus on educating the whole child.*
 - *View cultural and language difference as an asset.*
 - *Eliminate achievement gaps.*

2. **Hold parent-teacher conferences (at least annually in middle schools) during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:
 - *Open House will be held in September 2016.*
 - *Parent teacher conferences will be held in January 2017.*

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
 - *Parents will receive report cards every nine weeks along with a diagnostic report of child's star reading and star math scores and helpful hints to increase comprehension and math skills.*
 - *Parents will receive mid-nine-weeks progress reports.*
 - *Parents will have access to the district's Student Progress Center throughout the school year.*
 - *Parents of students in testing grades will receive a report of their child's performance with the final report card in May of 2017.*

4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
 - *Parent Teacher Conferences in January 2017.*
 - *Parents are always encouraged to confer with teachers during the teacher's prep time daily with prior notification.*
 - *Parents are given email addresses of entire staff at IMS.*
 - *Teacher websites are current and up-to-date for parent awareness.*

5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
 - *Parent Volunteer Carnival in fall of 2016.*
 - *Parent Volunteer sign up log*
 - *Parent observations are scheduled by the principal only.*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Supervising homework and study time.*
- *Monitoring amount of television my children watch.*
- *Volunteering in my child's school.*
- *Providing a quiet work place for child to work, study, read, etc.*
- *Providing the necessary materials that child will need for success.*
- *Participating, as appropriate, in decisions relating to my child's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Panel, and the District wide Policy Advisory Council.*

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Arrive at school on time daily by 7:15 A.M.*
- *Stay attentive and actively participate in lessons daily.*
- *Follow class/school rules.*
- *Go to school ready to work with the necessary materials and assignments.*
- *Respect classmates, teachers, administrators, and/or other school staff.*
- *Ask for help when needed.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

ADDITIONAL REQUIRED SCHOOL RESPONSIBILITIES

Iberia Middle School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

ADDITIONAL SCHOOL RESPONSIBILITIES

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, Iberia Middle School will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
3. Work with the LEA to ensure that a copy of the LEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives

Iberia Middle School

Parental Involvement Policy 2016-2017

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) (parental involvement policy).

PART I. GENERAL EXPECTATIONS

Iberia Middle School agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a school parental involvement policy that the school and parents of participating children agree on. The school will annually update the school parental involvement policy to meet the changing needs of parents and the school.
- The school will adopt the school's school-parent compact as a component of its school parental involvement policy.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent involvement activities. The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School Parental Involvement Policy shall include a description of how the school will implement or accomplish each of the following components. [Section 1118, ESEA.]

1. Iberia Middle School shall take the following actions to involve parents in the joint development and review of its school parental involvement policy under section 1118 of the ESEA:
 - *School parental advisory panel will be organized from parent representatives of both grade levels during a Marlins Matter meeting at the beginning of the school year.*
 - *Advisory panel will annually review and evaluate the school parental involvement policy and compact. Minutes of the meeting, an agenda, and a sign in sheet will be kept for documentation.*

2. Iberia Middle School shall take the following actions to involve parents in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA :
 - *Marlins Matter meetings will be held twice a year to increase personal communication with parents, to discuss upcoming school events and parent issues/concerns, and to inform parents about the things that are taking place in their children's classrooms.*
 - *Parents will be surveyed in the fall to identify needs of the Title I parents. A follow up survey will be sent in the latter part of the spring semester.*

3. Iberia Middle School shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.
 - *During orientation in August 2015, parents will be informed of Iberia Middle School's participation in the Title I program.*

4. Iberia Middle School shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
 - *The distribution of the District Title I handbook will take place during orientation. If a student is not present for orientation, he/she will be given one on the first day of school in his/her RTI class.*
 - *Iberia Middle School's student handbook will be distributed during the first week of school in his/her RTI group. The handbook will be discussed in its entirety with students.*

5. Iberia Middle School shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practically possible by:
 - *Marlins Matter meetings will be held twice per year. One will be held in the fall and one in the spring/summer.*
 - *Parent Teacher Conferences-January 2017*
 - *Meet the Marlins Night- Spring 2017*

6. Iberia Middle School shall provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
 - *Parents will be given a report tailored to their child's performance on the State assessment with their final report card in May.*

7. Iberia Middle School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
 - *The principal will send a letter in August to notify parents of students that are being assigned to a teacher that has not met the highly qualified requirements.*
 - *Within two weeks of the teaching being taken by a non highly qualified teacher, the principal will send a letter to notify parents.*

8. Iberia Middle School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:
 - Title I Parent Handbook
 - School Handbook
 - Student Progress Center
 - Teacher Websites
 - District Title I Newsletters
 - School Newsletters
 - School Parent Center
 - District Parent Center
 - School Calendar

9. Iberia Middle School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
 - Louisiana Promise: Parent Information & Resource Center: Volunteers of America Highland Center, 520 Olive Street, Suite C-4, Shreveport, LA 71104, 1-866-751-6958, www.lpirc.org
 - District Parent Workshops
 - District Parent Resource Center
 - Meet the Marlins Night- Spring 2016
 - School Parent Resource Center

10. Iberia Middle School shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - School personnel reviews all parent communication to ensure there is no educational jargon that could lead to misunderstanding by parents.
 - School personnel can request the district translator to translate parent communication in Spanish.

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

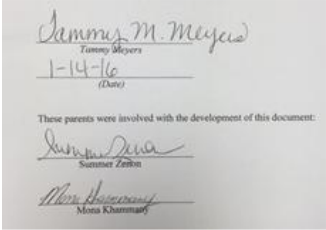
NOTE: The School Parental Involvement Policy **may** include additional information and describe other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- training parents to enhance the involvement of other parents;
- establishing a school parent advisory panel to provide advice on all matters related to parental involvement in Title I, Part A programs;
- arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- Adopting and implementing model approaches to improving parental involvement.

PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by minutes of meeting and parent sign in sheet.

This policy was adopted by Iberia Middle School in June 2016 and will be in effect for the period of 2016-2017 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before August 2016.



2016-2017
ACTIVITY SCHEDULE
(RTI Activities/ Regular Activities)
BLUE Schedule

7 TH Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:40
2 nd	8:40-9:20
3 rd	9:20-10:00
4 th	10:00-10:40
LUNCH	10:40-11:10
5 TH	11:10-11:50
6 th	11:50-12:30
7 th	12:30-1:10
RTI	1:10-1:20
Activity	1:20-2:20

8 TH Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:40
2 nd	8:40-9:20
3 rd	9:20-10:00
4 th	10:00-10:40
5 TH	10:40-11:20
LUNCH	11:20-11:50
6 th	11:50-12:30
7 th	12:30-1:10
RTI	1:10-1:20
Activity	1:20-2:20

*7th grade eats a little later than normal, 8th grade lunch time remains the same.

2016-2017
EARLY RELEASE (NO PBIS Activity)
PINK Schedule

7 th Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:38
2 nd	8:38-9:15
3 rd	9:15-9:52
4 th	9:52-10:29
LUNCH	10:29-10:59
5 TH	10:59-11:36
6 th	11:36-12:13
7 th	12:13-12:50

8 th Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:38
2 nd	8:38-9:15
3 rd	9:15-9:52
4 th	9:52-10:29
5 TH	10:29-11:06
LUNCH	11:06-11:36
6 th	11:36-12:13
7 th	12:13-12:50

*Both lunches are a few minutes earlier than normal.

2016-2017
EARLY RELEASE (WITH A PBIS ACTIVITY)
GOLD Schedule

7 th Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:30
2 nd	8:30-9:00
3 rd	9:00-9:30
4 th	9:30-10:00
5 th	10:00-10:30
LUNCH	10:30-11:00
6 TH	11:00-11:30
7 th	11:30-12:00
Activity	12:00-12:50

8 th Grade Schedule	
RTI	7:20-8:00
1 st	8:00-8:30
2 nd	8:30-9:00
3 rd	9:00-9:30
4 th	9:30-10:00
5 th	10:00-10:30
6 th	10:30-11:00
LUNCH	11:00-11:30
7 th	11:30-12:00
Activity	12:00-12:50

*The lunch times have changed a little----- 7th grade is at normal time...however 8th grade is earlier than normal.